

## Programme Artist Job Description

### Overview:

*To co-deliver lifelong learning programmes alongside a Programme Leader following a specialist Scheme of Work. To offer support to learners when not facilitating.*

Based at:	Delivery venues (across Yorkshire)
Position report to:	Programmes Manager / Programme Leader
Responsible for:	No line management responsibilities
Hours:	9.30am – 3.30pm during term time (38 weeks of the year) with additional planning time and fixed training and planning dates
Holiday Entitlement:	6 weeks pro-rata which must be taken outside of term times
Pay Scale:	£23,421 pro-rata = £11.26 per hour

### Key Responsibilities:

#### Education

- Contributing to the annual Scheme of Work
- Submitting detailed weekly session plans in line with the Scheme of Work
- Delivering programmes using an interactive, multi-disciplinary arts based approach
- Ensuring appropriate differentiation and multi-sensory options are embedded within each session plan
- Ensuring consistent application of Purple Patch's educational ethos as detailed in the 'Programmes Handbook'

#### Team Support

- Contributing to a briefing and de-brief at the beginning and end of each programme day
- Supporting the Programme Leader in the set up and take down of the space
- Supporting the Programme Leader in capturing photographs and evidence of learner progression
- Supporting and encouraging learners to engage within the sessions
- Supporting and encouraging learners to take an active part in social activities over lunch and breaks
- Providing mentoring guidance to Programme Supports or Volunteer Placements where needed.

#### Policy Compliance

- Maintaining an active working knowledge of Purple Patch Arts' policies and procedures.

#### Other Duties

- Undertaking other tasks requested by the senior management team to support the smooth running of the organisation

## Person Specification:

### Essential:

- Highly inventive and creative
- Compassionate and accessible approach to communication
- Experience working successfully as part of a team
- Ability to follow direction
- Ability to use own initiative in problem solving
- Ability to work within policies and procedures
- Strong commitment to equality and diversity
- Good sense of humour
- Willingness to wear purple

### Desirable

- Experience delivering multi-disciplinary arts sessions (dance, drama, movement, music, art)
- Experience of working with people with learning disabilities
- Experience following a Scheme of Work
- Teaching qualification or a degree in an arts / arts therapy related subject
- Car owner / driver

## Programme Support Job Description

### Overview:

*To support learners and the delivery team of Purple Patch Arts' Lifelong Learning Programmes.*

Based at:	Delivery venues (across Yorkshire)
Position report to:	Programmes Manager/Programme Leader
Responsible for:	No line management responsibilities
Hours:	9.30am – 3.30pm during term time (38 weeks of the year) with additional fixed training and planning dates
Holiday Entitlement:	6 weeks pro-rata which <u>must</u> be taken outside of term times
Pay Scale:	£20,800 pro-rata = £10 per hour

### Key Responsibilities:

#### Education

- Ensuring consistent application of Purple Patch's educational ethos as detailed in the 'Programmes Handbook'

#### Team Support

- Contributing to a briefing and de-brief at the beginning and end of each programme day
- Supporting the Programme Leader in the set up and take down of the space
- Supporting the Programme Leader in capturing photographs and evidence of learner progression
- Supporting and encouraging learners to engage within the sessions
- Supporting and encouraging learners to take an active part in social activities over lunch and breaks
- Undertaking tasks required to facilitate the smooth running of the day
- Providing mentoring guidance to Volunteer Placements where needed.
- Contributing to the annual Scheme of Work

#### Policy Compliance

- Maintaining an active working knowledge of Purple Patch Arts' policies and procedures.

#### Other Duties

- Undertaking other tasks requested by the senior management team to support for the smooth running of the organisation

## Person Specification:

### Essential:

- Compassionate and accessible approach to communication
- Ability to use own initiative in problem solving
- Keen interest in arts / creativity
- Ability to work within policies
- Ability to work successfully as part of a team

### Desirable

- Experience of working with people with learning disabilities
- Experience of a teaching / learning environment
- Car owner / driver
- Teaching qualification or a degree in an arts / arts therapy related subject
- Experience delivering multi-disciplinary arts sessions (dance, drama, movement, music, art)